

# HAMILTON ELEMENTARY'S GIFT CARD ORDER FORM

Your Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Child's Name: \_\_\_\_\_  
 Room #: \_\_\_\_\_

**Authorization: To allow your child to bring the gift cards home, please sign below:**

I AUTHORIZE HAMILTON ACTION TEAM AND HAMILTON SCHOOL TO RELEASE MY GIFT CARDS TO MY CHILD AND WILL NOT HOLD THEM RESPONSIBLE FOR ANY LOST OR MISPLACED GIFT CARDS.

**Parent/Guardian Signature:**

\_\_\_\_\_

**GIFT CARD ORDERING INSTRUCTIONS:**

1. Review all the participating vendors.  
 Note: For the full vendor list, and to see any restrictions on card use, go to [www.mannaexpress.net](http://www.mannaexpress.net). Many cards can be used for multiple vendors. For example, Gap cards may be used at Old Navy and Banana Republic. Many cards can also be used with vendors online.
2. Enter the number of cards you'd like from each vendor and the total dollars due for that vendor on this order form. Enter the total number of cards ordered and the total money due at the end of the form.
3. Enclose the completed order form with Cash, Check or Money Order in an envelope marked "GIFT CARDS". Checks may be made out to either "HAT" or "Hamilton Action Team".
4. Have your child turn in the envelope to his/her teacher or drop it off in the school office by 8:30am on the order date.
5. Your cards will be given to your child or distributed as instructed within 1 week of the placement date.
6. REMEMBER: Please sign the authorization line above to allow your child to bring the cards home.

If you have any questions, contact Maria Andriola at 773.348.9690 or email [andriola5@gmail.com](mailto:andriola5@gmail.com). Further information on the scrip program is also available at [www.mannaexpress.net](http://www.mannaexpress.net).

	Retailer	Card \$ Value	#Cards =	Total
Sample:	Jewel	\$25	5	\$125
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
TOTAL Number of Cards Ordered:				_____
TOTAL AMOUNT DUE:				\$ _____

- Credit Card orders may be placed on line using your credit card at <http://bit.ly/hatgiftcards>. A 4% processing fee will be applied to cover the credit card company's processing fees.
- Orders may also be placed via a debit to your bank account without any processing fee through [www.mannaorders.net](http://www.mannaorders.net). Contact Maria above for our school code and a password.